



## **Director's Annual Report**

**July 1, 2009-June 30, 2010**

### **I. Enrollment**

- The Center's enrollment has been between 67-70 students per month.
- The Center's referrals have come from our Center website, alumni parents, and parents, and American Montessori Society (AMS) website.
- The Center has a wait list for the infant room through May 2011.
- The Center has a wait list for the Toddler one, Toddler two and Preschool rooms.
- The Center is a member of the American Montessori Society.

### **II. Educational Pursuits of the Staff**

- The lead teacher in the Toddler two room, will complete her Infant/Toddler AMS training in June 2010; and will be completing her certification in the summer of 2010.
- One teacher assistant in the Preschool room, received her Child Development Associate (CDA)<sup>1</sup> credential in Preschool curriculum.
- One teacher assistant in the Infant room, received her CDA in Infant/Toddler curriculum.
- The staff will receive 18 hours of training in Overview of the Montessori Philosophy, Diversity in the Workplace, Parent Communication and an Overview of writing and speech.
- The Lead Teacher in the Toddler One room, will attend the Barrie Montessori training program; she should obtain her Infant/Toddler AMS certification in the summer of 2011.

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<sup>1</sup> The Child Development Associates (CDA) Credential requires six months of studies in curriculum, growth and development and discipline.

- The Co-Lead Teacher in the Toddler two room, received her 90-hour course work<sup>2</sup> from Prince George's Community College in December 2009.
- The Director, is a member of the Director's Exchange group in DC and a member of the Foundation for Families in Virginia.

### **III. Physical Plant**

- The Office of Thrift Supervision improved the Small Savers' facility by:
  - updating the kitchen;
  - updating the Director's office; and
  - replacing the ceiling and lighting in the Preschool room and office.

### **IV. Purchases**

- Supplies and diapers will continue to be purchased at Sam's club.
- Classroom equipment and art supplies were purchased for the classrooms:
  - Preschool room purchased Montessori equipment and new chairs;
  - Toddler Two room purchased Montessori equipment;
  - Toddler One room purchased language curriculum and tactile equipment; and
  - Infant room purchased a new table and chairs.

### **V. Activity of the Board**

- Board members have been extremely active in the Center.
- The Scholarship committee has offered its recommendations to the Board.
- The Compensation committee has offered its recommendations to the Board.
- An aggressive fundraising campaign is underway.

### **VI. Activity of the Parents**

- The parents have participated in several fundraisers and the profits were used for Scholarships and equipment:

White House Ornament Sales  
 Fall and Spring Bake Sales  
 Silent Auction

Escrip (On-going)  
 School Photos  
 Discovery Toys

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<sup>2</sup> The 90 hours course requires three months of study of growth and development, curriculum, and discipline for children 0-6 years of age.

- The parents participated in the following activities:

4<sup>th</sup> of July Parade (July)

Pumpkin Patch field trip (October)

Thanksgiving Luncheon (November)

Winter Holiday party (December)

Teacher Appreciation Week (May)

Mother's Day Celebration (May)

Father's Day Celebration (June)

Graduation in June (June)

- Classroom Room Parents updated information to the parents.

## **VII. Goals**

- The staff will continue their educational training.
- The Center will continue their fundraising activities to benefit the Scholarships and equipment for the children.
- The teachers will continue to provide a safe, warm, and nurturing environment for the children.
- The Center will continue to receive donations and contributions.

Special Thanks to the following parent who participated on the Board of Directors, Committees and served as Room parents:

**Room Parents**

**Fundraising**

**Compensation**

**Board of Directors**